

800.537.0458 www.advanceddata.com Order 12345-VOE Loan #1234567890 DVS #ABC12345

Prepared for SAMPLE LENDER September 1, 2019

EMPLOYMENT

JOHN HOMEOWNER SSN: 123-45-6789

3311. 120 40 0707		123 main st
Most Recent	06/05/2017	MIDDLETOWN, NY 10940
Date of Hire		Information Verified By
Original	06/05/2017	Cathy Verifier
Date of Hire		Telephone Number: 555-123-4567
End Date	N/A	
Position/Title	Manager	
Status		
Prob. of Cont. Employment	Good	

SAMPLE COMPANY

NOTES: Additional notes may appear here.

INCOME		
Pay Frequency	Annual	If Paid Hourly, Hours per week Date of Next Pay Increase
Rate of Pay	\$0.00	Projected Amount of Increase
Cont. of Overtime likely?	No	Date of Last Pay Increase
Cont. of Bonus likely?	No	Amount of Increase

INCOME TYPE	YTD	Past Year	Past Year	
Base Pay	\$47,600.00	\$72,000.00	\$70,000.00	
Overtime	\$0.00	\$0.00	\$0.00	
Commissions	\$0.00	\$0.00	\$0.00	
Bonus	\$0.00	\$5,000.00	\$4,000.00	
Other	\$0.00	\$0.00	\$0.00	
TOTAL	\$47,600.00	\$77,000.00	\$74,000.00	

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Request for Verification of Employment

Privacy Act Notice: This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective mortgagor under its program. It will not be disclosed outside the agency except as required and permitted by law. You do not have to provide this information, but if you do not, your application for approval as a prospective mortgagor or borrower may be delayed or rejected. The information requested in this form is authorized by Title 38, USC, Chapter 37 (if VA); by 12 USC, Section 1701 et. seq. (if HUD/FHA); by 42 USC, Section 1452b (if HUD/CPD); and Title 42 USC, 1471 et. seq., or 7 USC, 1921 et. seq. (if USDA/FmHA).



Instructions: Lender - Complete items 1 through 7. Have applicant(s) complete item 8. Forward directly to employer named in item 1. Employer - Please complete either Part II or Part III as applicable. Complete Part IV and return DIRECTLY to lender named in item 2. The form is to be transmitted directly to the lender and is not to be transmitted through the applicant(s) or any other party.

Part 1: Request	
1. To (Name and Address of Employer)	2. From (Name and address of lender)
Sample Company	Sample Lender
123 Main St	Ap #620-466 Lorem, Av.
Middletown, NY 10940	Oshkosh, NY 13341

I certify that this verification has	been sent directly to the employ	er and has not passed through the h	nands of the applicant or any other interested party.			
3. Signature of Lender	4. Title	5. Date	6. Lender's No. (Optional)			
Mary Processor	Processor	08/29/2019	1234567890			
7. Name and Address of Applicant		8. Signature of Applic	8. Signature of Applicant			
John Homeowner 321 Main Street Milford, PA 18337		SEE ATTACHED BO	SEE ATTACHED BORROWER'S AUTHORIZATION			

Part 2: Verification of Present Employment							
9. Most Recent Hire Date	/ Original Date (if different)	10. Present Position	11a. Probability of Continued Employment				
06/05/2017 /	06/05/2017	Manager	Good				

11b. Employment Status (Please indicate employee's current status i.e. Full-time, Part-time, Seasonal, On Leave, etc.)

Active						
12a. Current Gross Pay Base (Enter Amount & Check Period)		13. For Military Personnel Only		14. If overtime or bonus applies, is its continuance likely? Overtime □ Yes □ No ☑ Unknown		
Annual Monthly Weekly Hourly		Pay Grade				
\$ 75000.00			Туре	Monthly Amount	Bonus 🗹 Yes 🗖 No 🗍 Unknown	
12b. Gross Earnings		Base Pay	\$	15. If paid hourly, avg. hours per week		
Туре	YTD thru 08-23-19	Past Year 2018	Past Year 2017	Rations	\$	Unknown
Base Pay	\$ 47600.00	\$ 72000.00	\$ 70000.00	Flight or Hazard	\$	16. Date of applicant's next pay increase
Overtime	\$ 0.00	\$ 0.00	\$ 0.00	Clothing	\$	12/31/2019
Commissions	\$ 0.00	\$ 0.00	^{\$} 0.00	Quarters	\$	17. Amount \$1000.00 Unknown
Bonus	\$ 0.00	\$ 5000.00	\$ 4000.00	Pro Pay	\$	18. Date of applicant's last pay increase
Other	\$ 0.00	\$ 0.00	\$ 0.00	Overseas or Combat	\$	12/31/2018
TOTAL	\$ 47600.00	\$ 77000.00	\$ 74000.00	Variable Housing Allow.	\$	19. Amount \$3000.00 Unknown

20. Remarks (If employee was off work for any length of time, please indicate time period and reason) John Homeowner has no ownership of Test Company

Part 3: Verification of Prev	ious Em	ploymer	1t (do not fill out	IF YOU HAVI	E FILLED OU	IT PART 2)	
21. Most Recent Hire Date/Original Date 22. Date Terminat		Terminated	23. Reason for Leaving		24. Position Held		
/							
25a. Salary/Wage at Termination Per	25b. Actua	al YTD Earnings at Term	YTD Earnings at Termination				
Annual Monthly Weekly Hours/week \$ Base			Overtime	Overtime Commissions Bonus		Bonus	
Part 4: Authorized Signate	ire						
Federal statutes provide severe penalties for the issuance of any guaranty or insurance b							
26. Signature of Employer			27. Title (Please prir	it or type)		28. Date	
Cathy Verifier 08/29/19 05:58:53 AM PD		г	HR Manager			09/01/2019	
29. Please print or type name signed in item 26.			30. Phone No.	30. Phone No.			
Cathy Verifier			555-123-4567	555-123-4567			

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